

Exhibitor Appointed Contractors (EAC)

Exhibitors must inform Incisive Media Show Management of any contractor or supplier appointed to work on the Show Floor. This does not refer to deliveries, booth personnel, or services performed off of the Show Floor. This does include "unofficial suppliers" such as Computer Rental Companies, A/V Rental Companies, Florists, etc. that will need access to the Show Floor.

IF YOU ARE PLANNING TO USE AN EXHIBITOR APPOINTED CONTRACTOR (EAC), PLEASE COMPLETE AND RETURN THE "NOTIFICATION OF EXHIBITOR APPOINTED CONTRACTOR" FORM TO SHOW MANAGEMENT NO LATER THAN NOVEMBER 17, 2006.

Exhibitors are responsible for the actions of their contractors.

EAC RULES

1. All exhibitors, contractors, and suppliers must cooperate in the badge registration system of the show.
2. Exhibitor Appointed Contractors may not perform the following services:
 - Drayage
 - Rigging
 - Sign-hanging
 - Electrical
 - Plumbing
 - Cleaning
 - Telephone
 - On-site rentals
 - Maintenance of furnishings or equipment of any kind
3. All contractors working on the Show Floor must provide Show Management with certificates of insurance covering workmen's compensation, comprehensive general liability and auto liability in the amounts specified in the applicable rules. This certificate must name Incisive Media, Inc. and its subsidiaries as certificate holders and additional insured.
4. Exhibitor Appointed Contractors may not solicit business at the show.
5. Any Union Labor required by the contractor during the open show days must be hired from the official decorator.
6. Exhibitor Appointed Contractors, or any of their employees, are strictly forbidden to move, open, or otherwise tamper with any crates, boxes, cartons or other containers, equipment, displays, or any material belonging to any exhibitor except the one they represent. Infraction of this rule will lead to expulsion of the contracting company from the Show Floor.
7. The exposition floor, aisles, loading docks, service and storage areas will be under the control of the official general contractor, GES Decorating Company. The EAC must coordinate all of its activities with GES Decorating Company directly.

Note: No supplier or contractor will have access to the Show Floor unless Show Management receives authorization from an exhibitor and the proper insurance papers from the supplier or contractor.

THIS POLICY WILL BE STRICTLY ENFORCED